



# St. Catherine's GAA Club

[www.stcatherines.cork.gaa.ie](http://www.stcatherines.cork.gaa.ie)

## Child Protection Principles, Policies & Codes of Conduct

- Code of Behaviour for Coaches & Team Mentors
- Code of Behaviour for Players
- Code of Behaviour for Parents
- Drug & Alcohol Policy
- Guidelines for Dealing with Allegations of Abuse
- Bullying Policy
- Complaints Procedure and Club Discipline
- Guidelines on the use of photographic images
- Travel and Away Trips

### Revision History

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Chairman		
Secretary		



## **Table of Contents:**

<b>1. Child Policy Statement</b>	<b>3</b>
<b>2. Code of Behaviour for Coaches &amp; Team Mentors</b>	<b>4</b>
<b>3. Code of Behaviour for Players</b>	<b>6</b>
<b>4. Code of Behaviour for Parents</b>	<b>7</b>
<b>5. Drug &amp; Alcohol Policy</b>	<b>8</b>
<b>6. Guidelines for Dealing with Allegations of Abuse</b>	<b>13</b>
<b>7. Bullying Policy</b>	<b>15</b>
<b>8. Complaints Procedure and Club Discipline</b>	<b>16</b>
<b>9. Guidelines on the use of photographic images.</b>	<b>18</b>
<b>10. Travel and Away Trips</b>	<b>18</b>
<b>Appendix 1 – Registration Form:</b>	<b>20</b>
<b>Appendix 2 – Categories of Child Abuse:</b>	<b>20</b>
<b>Appendix 3 – Reporting Allegations of suspicions of abuse:</b>	<b>23</b>
<b>Appendix 4 – Age Grades &amp; Eligibility:</b>	<b>26</b>
<b>Appendix 5 – Form for Recording Alcohol &amp; Drug Related Incidents</b>	<b>27</b>
<b>Appendix 6 – Club Contact Details</b>	<b>29</b>



## 1. Child Policy Statement

St. Catherine's GAA Club is committed to creating and maintaining the safest possible environment for all young people who wish to participate in our organization, games and activities. We shall take all practicable steps to protect children from discernable forms of abuse, from harm, discrimination or degrading treatment and shall respect their rights, wishes and feelings. We do this by;

- Recognising that all children have the right to be protected from harm.
- Ensuring that all our coaches and volunteers are carefully recruited, selected and Trained and that they accept responsibility for ensuring the wellbeing of children in their care.
- Responding swiftly and appropriately to protect the welfare of children who participate in our games and related activities.
- Providing parents and children with the opportunity to voice any concerns they may have.
- Appointing a Children's Officer in St. Catherine's GAA Club.
- Appointing a Designated Person in St. Catherine's GAA Club.
- Ensuring that all allegations of abuse of young people are confidentially dealt with in accordance the Associations Guidelines for Dealing with Allegations of Abuse (Fourth Edition 2009) and with statutory guidelines and relevant legislation.
- Reviewing the effectiveness of our Child Protection procedures and policies on an ongoing basis.
- Ensuring that members, coaches, team mentors, administrators, parents/guardians and spectators sign up to and adhere to our Code of behaviour.
- Ensuring Procedures are in place relating specifically to bullying, away trips and photography.
- Ensuring that the club has an adequate Drug and substance abuse policy in line with the national ASAP GAA guidelines as outlined in the "GAA Club manual for Dealing with Drugs and alcohol Related issues – 3 rd Edition".



## 2. Code of Behaviour for Coaches & Team Mentors

Coaches in St. Catherine's GAA should strive to create a positive environment for the children in their care. They have an overall responsibility to take the steps necessary to ensure that positive and healthy experiences are provided. St. Catherine's GAA recognises the key role leaders (coaches, selectors and team managers, etc.) play in the lives of children in sport. All Leaders and coaches should have as their first priority the children's safety and enjoyment of the sport and should adhere to the guidelines and regulations set out in the club's Code of Ethics. Refer to "Code of Best Practice for Youth Sport" - Guidelines for team mentors and Officials.

Coaches should:

- Be Positive during session, praise and encourage effort as well as results
- Plan and prepare for matches and training sessions appropriately
- Put welfare of young person first - strike a balance between this and winning /results and recognise developmental needs.
- Encourage fair play, treat participants equally
- Be Qualified and up-to-date with knowledge and skill of sport for young people
- Involve parents where possible and inform parents when problems arise
- Keep records of attendance at training and at games
- Keep a brief record of injury(s) and action taken
- Keep a brief record of problem/action/outcomes, if behavioural problems arise
- Coaches, including selectors and helpers, working with young people should be vetted by the Gardai according to the current vetting process in place by the GAA.
- Coaches working with young people in Gaelic games should be suitable and appropriately qualified. All Coaches in St. Catherine's GAA club are expected to be qualified at least to Foundation Level on the GAA's coaching ladder. Coaches will be expected to go through appropriate recruitment and selection procedures that apply to all persons with substantial access to young people.
- Be careful to avoid the "star system". Each child deserves equal time and attention.
- Insist that players in your care respect the rules of the game. Insist on fair play and ensure players are aware you will not tolerate cheating or bullying behaviour.



- Encourage the development of respect for opponents, officials, selectors and other coaches and avoid criticism of fellow coaches.
- Ensure that all dressing rooms and the general areas that are occupied by your players and other club personnel, prior to, during or immediately following the completion of any match are kept clean and are not damaged in any way.
- Ensure that players are seated in a rear seat with seat belts securely fastened in the car should it be necessary to transport a child/young person in your car
- Not communicate individually by text with under age players. Where use of mobile phones, is deemed appropriate, communication should proceed only via a group texts system. Parents/Guardians of players should provide permission at the commencement of each season.
- Abide by the Age “eligibility” criteria for juveniles as outlined in the official rules of the GAA **(Appendix 4)**

Where possible Coaches should NOT:

- Spend excessive amounts of time with children away from others
- Take sessions alone
- Take children to your home
- Take children on journey's alone in their car
- Be alone in changing facilities with a child/children

Sports Coaches should not:

- Use any form of punishment or physical force on a child
- Exert undue influence over a participant to obtain personal benefit or reward.
- Engage in rough physical games, sexually provocative games or allow or engage in inappropriate touching of any kind, and /or make sexually suggestive comments about, or to a child.
- Take measurements or engage in certain types of fitness testing without the permission of the clubs juvenile committee.
- Undertake any form of therapy (hypnosis etc.) in the training of children.



### 3. Code of Behaviour for Players

- I will attend each practice and game if physically able to do so.
- I will be a good team-mate. I will not direct negative comments to other players. I will help other players learn by being well behaved and by not being disruptive during practices and games.
- I will listen and obey the coach at all times. I will always do my best. I will not let myself, coach or team-mates down by lack of effort.
- I will not speak to the referee or linesmen before, during or after a game. I will show respect for their decisions by prompt compliance with their requests.
- I will control myself on the field even during adverse conditions. I will not get into arguments or fights with opponents because I realise that by doing so, I'm hurting my team.
- I will respect the club facilities, grounds and equipment.
- I will shake hands before and after the game irrespective of the result.

#### Children have the right to:

- Safety
- Be listened to
- Respect
- Privacy
- Enjoyment of sport in a safe environment
- Protection from abuse
- Equality and fair involvement
- Experience competition and a healthy desire to win
- Be believed
- Ask for help

Any misdemeanours and general misbehaviour will be dealt with by the coach and reported to the designated person where deemed necessary. Persistent misbehaviour will result in dismissal from the club. Parents/guardians will be informed.



#### 4. Code of Behaviour for Parents

- I believe that participation in team sports is an important aspect of my child's development and will conduct myself so as to enhance the positive aspect of this experience for my child.
- I will not second guess the coaching staff. I recognise that negative remarks can be extremely disruptive to the staff, players and other parents. If I have concerns about specific situations, I will seek redress in a mature fashion through private discussion with the coaching staff.
- I will support the team whenever possible through my attendance at all games by supporting the preparation of teams in such areas as setting out pitches, transport, first aid etc.
- I will encourage my child to learn the positive lessons of team sports by stressing his/her compliance with the Players Code of Conduct. I will not take my child out of games or practice unless it is a dire emergency.
- I will conduct myself in a positive manner at all games. I will not address remarks of any kind to the referees or the opposing team. I will confine my comments to the positive encouragement of our players.
- I will inform the mentors of any change to my child's medical or dietary requirements prior to coaching sessions, games or other activities.
- I will ensure that the nutrition/hydration and hygiene needs of my child are met.
- I will show approval whether the team wins, loses or draws a game.

#### Parents/Guardians have the right to:

- Know the child is safe.
- Be informed of problems or concerns relating to the child.
- Be informed if the child is injured.
- Have consent sought for issues such as trips.
- Contribute to decisions within the club.



## 5. Drug & Alcohol Policy

Cumann Luthchleas Gael are committed as part of their overall philosophy to 'Discourage the use of drugs, alcohol and tobacco on the basis that they are incompatible with a healthy approach to sporting activity'.

**Saint Catherine's GAA Club believe that we need to work towards creating a safe, healthy club environment where we can develop the skills and attitudes necessary to cope with drug and alcohol related issues. All club members, officials, coaches and volunteers as part of this club shall follow the law when it comes to illegal drugs, alcohol and tobacco and shall display leadership and good example, particularly when dealing with underage members.**

### Definition of Drugs

For the purpose of this policy the term 'drug' shall include all mood altering substances, both legal and illegal and involve substances such as:

- Alcohol
- Tobacco
- "Over the Counter" medicines such as paracetamol, anti-histamines, cough medicines etc.,
- Prescribed drugs such as antibiotics, inhalers, painkillers etc.,
- Volatile substances such as aerosols, glues, petrol, cigarette lighter fuel etc.,
- Controlled drugs such as cannabis, ecstasy, amphetamines, magic mushroom, cocaine, etc.,
- Performance enhancing sports related drugs as outlined by the World Anti-Doping Agency.

### Aims and Objectives

The aim of this policy is to ensure that all club members are kept safe from drug-related harm when involved in club activities. The Objectives of Saint Catherine's are:

- To develop a consistent approach to drug-related issues to be adopted by all club members,
- To develop procedures and protocols that address drug related issues to the club
- To establish clear procedures for managing specific incidents of suspected drug misuse.



### **List of Recommended Actions**

The chairperson and executive of the club shall adopt and discharge actions from the following list as appropriate to the resources of the club

Saint Catherine's Club shall take the following actions....

- The Cup shall not be filled with alcohol during celebrations.
- Coaches and Club officials shall not smoke or drink alcohol while representing their club at matches or training sessions.
- Cigarettes shall not be sold in the clubhouse.
- Medal Ceremonies for Under 18's shall not be held in pubs.
- Under 18's teams shall not be bought alcohol
- Alcohol advertisements shall not be put on club jerseys

All persons associated with our club can help prevent drug-related harm from occurring during club activities. The following roles are recommended.

### **Club Members**

Be aware of and adhere to Saint Catherine's Club policy in relation to drugs.

### **Parents and Guardians**

Support the club in the development and implementation of this policy including procedures for handling incidents or suspected drug misuse.

### **Coaches**

Be aware of the possibility of drug misuse among players and pass on concerns with the aim of preventing harm.

### **Club A.S.A.P Officer**

The A.S.A.P Club Officer is responsible for overseeing the development, implementation and evaluation of this policy in conjunction with the club chairpersons and executive.

**The Club Office is Aidan Barry Phone Number 086 8254514**



### **Club chairperson and Executive**

All relevant information, paraphernalia or suspected substances found or received shall be forwarded to the club chairperson who shall consult with the necessary parties before taking relevant action based upon this policy, in the event of the chairperson not being available to discharge these duties this responsibility will then automatically fall to the Vice Chairperson or Secretary.

### **Protocol for dealing with drug misuse**

Saint Catherine's GAA Club shall endeavour to respond to all drug-related incidents in a firm but fair manner, with due respect for the safety and welfare of individuals involved, other members of the club and the wider community. We shall also fulfil any legal obligations that might apply.

### **Outline of Restrictions**

The misuse or supply of drugs is viewed as unacceptable by Saint Catherine's GAA Club and is punishable by warnings, suspensions and expulsions as deemed appropriate. It is also unacceptable for members or officials to present for club duties while under the influence of a drug.

### **Recording of Information**

Information regarding alleged or confirmed incidents in breach of this policy shall be recorded in writing. The recording of factual information is preferable and all opinions shall be stated as such. Responses to cases shall also be recorded in this way. Only in confirmed cases shall names of individuals be recorded. The Reporting form is included in **Appendix 5**. The Club chairperson or the Club nominated person will record such incidents.

### **Confidentiality**

While every effort shall be made to respect confidentiality, it may not be always be possible to guarantee confidentiality in relation to drug-related incidents.



### **Involving Parents/Guardians**

Incidents involving any person under 18 years of age will require their parents/guardians to be informed. Parents/guardians shall be invited to discuss what has happened and shall be informed of any course of action to be taken by the club. The Club Chairperson and Executive shall nominate a person to inform parents/guardians on a case by case basis.

### **Garda**

Incidents that involve the illegal supply of drugs shall require Garda involvement. In all other drug-related incidents, each case shall be considered on an individual basis and the decision shall rest with the Club Chairperson and Executive as to whether or not the police are involved.

### **Search**

The Club Chairperson and Executive retain the right to direct a search of any part of club property if there is reasonable cause to believe a substance in breach of this policy is contained therein. Two officials of the club shall be present during any form of search. Club Officials are not allowed to search an individual or their personal property. Where there is reasonable cause to believe a person has in their possession a substance in breach of this policy, they shall be asked to volunteer the substance. If they refuse, the Garda may be called in to conduct a search.

### **Disposing of suspected illegal substances**

If a suspected illegal substance is found on club property it shall be brought to the attention of the Club Chairperson. The substance shall be stored securely and the Club Chairperson shall then decide whether the Garda should be called to collect it, or whether it should be disposed of. Any disposal of suspected illegal substances shall be recorded and witnessed by two officials. At no time shall a suspected illegal substance be removed from club property by anyone other than the Garda.



### **Availability, use and storage of solvents and gases**

A large number of solvent based products have the potential to be abused (e.g. deodorants, paints, thinners, cleaning fluids etc). All solvent based materials and gases shall be stored securely and safely away from public access.

### **Monitoring and Evaluation**

This policy is in force at all times and during all activities conducted under the aegis of Cumann Lúthchleas Gael. This policy shall be evaluated annually and after every drug related incident.



## 6. Guidelines for Dealing with Allegations of Abuse

St. Catherine's GAA club are committed to providing a safe environment in which Children can enjoy Gaelic games. The St. Catherine's GAA policy is in accordance with the national GAA policy on the subject as outlined in the "GAA Guidelines for dealing with abuse – fourth edition 2009". The club has appointed a "Designated Person" to ensure that the organisation is adhering to accepted standards. The steps to be taken in respect of allegations of abuse and procedures to be followed in respect of an allegation against either volunteer coaches or employees within the Association are contained in the GAA Guidelines for Dealing with Allegations of Abuse. However, any individual has the right to contact Social Services or Garda directly if they have concern about a child's welfare.

There are four categories of Child Abuse which are fully defined in **Appendix 2**.

- Neglect
- Emotional Abuse
- Physical Abuse
- Sexual Abuse

The club will follow a set procedure for dealing with concerns or allegation of abuse either within the club or externally but the first point of contact for the child, parent/guardian or coach is the designated person.

(a) Observe and note dates, times, locations and contexts in which the incident occurred, allegation made, report made or suspicion was aroused, together with any other relevant information.

(b) Report the matter as soon as possible to the Designated Person with responsibility for reporting abuse. This is your club designated Person.

(c) If the Designated Person has reasonable grounds for believing that the child has been abused or is at risk of abuse, s/he will make a report to the health service executive/social services or Garda that have statutory responsibility to investigate and assess suspected or actual child abuse.

(d) The Designated Person shall also, in accordance with the GAA Guidelines for Dealing with Allegations of Abuse, report such matters to the County Designated Person.



Such reports will as a matter of course be forwarded to the GAA Child Welfare and Protection Committee who may deal with reports in accordance with the above mentioned Guidelines.

(e) In cases of emergency, where a child appears to be at immediate and serious risk and the Designated Person is unable to contact a duty social worker, the Garda should be contacted. Under no circumstances should a child be left in a dangerous situation pending intervention by the Statutory Authorities.

(f) If the Designated Person is unsure whether reasonable grounds for concern exist s/he can informally consult with the local HSE/Social Services. S/he will be advised whether or not the matter requires a formal report. This report may be made on a standard Reporting Form. **(See Reporting Allegations or Suspicions of Abuse Appendix 3)**

(g) If the Designated Person, having consulted with the statutory authorities, decides not to make a formal report to the statutory authorities, they are obliged to facilitate the person that may have made the allegation or report and in facilitating them should inform them as to how they may, if they so wish, make a the report themselves.

(h) The Designated Person is obliged to keep a record of all actions and decisions taken during the reporting process. A Designated Person reporting suspected or actual child abuse to the Statutory Authorities will first inform the family of their intention to make such a report, unless doing so would endanger the child or undermine an investigation (advice from the social work department should be sought in relation to this).



## **7. Bullying Policy**

St. Catherine's GAA Club will not tolerate bullying in any form. The Club's Anti-Bullying Policy may be summarised as follows in line with the Irish Sports Councils Code of Ethics and Good Practice for Children's Sport and the GAA Code of Best Practice in Youth Sport. St. Catherine's GAA Club will endeavour to:

- Raise the awareness within our club that bullying is unacceptable.
- Encourage children, coaches/mentors and parents/guardians to report bullying to the Clubs Children's Officer. The Club will use our Complaints procedures to address the problem.

St. Catherine's GAA wishes to obtain the co-operation of parents/guardians to counter bullying. Bullying behaviour can be defined as repeated aggression be it verbal, psychological or physical, conducted by an individual or group against others. It is behaviour which is intentionally aggravating and intimidating and occurs mainly among children in social environments such as schools, sports clubs and other organisations working with young children. It includes behaviour such as teasing, taunting, threatening, hitting or extortion by one or more children against a victim. It is the responsibility of the coaches/mentors to deal with bullying that may take place in the club. Incidents of bullying will be dealt with immediately and not tolerated under any circumstances.



## **8. Complaints Procedure and Club Discipline**

### **8.1 Juvenile Disciplinary Procedures**

Misconduct by players will result in a warning issued by a coach, selector or club official. If this misconduct is repeated, minor sanctions, such as a time out from a training session will be invoked. If the misconduct continues the child's parents will be informed or the coach/mentor may request a parent/guardian to collect their child from training or play. This action is appropriate where a player has continued to offend, does not respond to the instructions of the coach, has wilfully damaged club property or property of visiting clubs or teams or where the player has brought the team or club into disrepute during training sessions, match or other organised events. Examples of such serious behaviour are: striking another player/officer of club, using repeated bad language, bullying or refusal to abide by the Clubs Code of Behaviour. Also inappropriate use of a mobile phone (i.e. taking inappropriate pictures in a dressing room or anywhere else) will be considered a serious offence by St. Catherine's GAA. Where a serious problem has occurred the coach may refer the incident to the Club Children's Officer who will review all matters and may decide to meet the parents/guardians with the coach to try to resolve the difficulties. Where the problem is not resolved the sanctions outlined below may be imposed.

- Issue warning as to future behaviour
- Suspension from training and/or matches.
- Suspension from club teams
- Suspension from club
- Expulsion from club

### **8.2 Stage 1 (informal complaint)**

St. Catherine's GAA will endeavour to deal with all informal/verbal complaints as soon as possible. A complaint may be made to the Clubs Children's Officer, Designated Person or a member of the Committee. All complaints will be **documented** and kept on file by the club secretary. The club's first course of action will be to encourage the complainant to speak directly to the person they have an issue with in a calm and non-aggressive manner. If the issue cannot be resolved then a member of the committee or the Children's Officer (if deemed appropriate) may mediate to try to resolve the issue. If there are numerous complaints about a club member/coach/parent/player etc. the club may bring the matter to the Disciplinary Committee to resolve it.

### **8.3 Stage 2 (formal complaint)**



If the complaint cannot be resolved at the first stage (informally) then the complaint must be put in writing and given to the Clubs Children's Officer or a member of the Club Committee. The complaint will be forwarded to the Disciplinary Committee to resolve the problem.

#### **8.4 Disciplinary Committee**

The Disciplinary committee is outlined in **Appendix 6 – Club officers**. The complaint shall be responded to in writing within 2 weeks. If the complaint involves suspected abuse then the Procedure for Reporting Allegation of Child Abuse shall be implemented. The Disciplinary Committee shall hold a meeting to discuss the complaint. The Disciplinary Committee shall inform the person whom the complaint is being made against in writing. They may provide a response either verbally (at a meeting with disciplinary committee) or in writing. They may be accompanied by a friend or colleague. All process will be clearly and accurately recorded at every stage. All information from the process written or verbal will be kept confidential. When dealing with a complaint it is important to be clear about:

- The particular incident of concern
- Any previous incidents taken into account
- Any remedial action to be taken, e.g. an apology
- Any new behaviour expected

Following its deliberations the disciplinary committee may issue any of the following sanctions as it deems necessary:

- Issue warning as to future behaviour
- Suspension from training and/or matches.
- Suspension from club
- Expulsion from club

#### **8.5 Appeals Procedure**

A finding of the disciplinary committee may be appealed to THE CLUB Chairperson.



## 9. Guidelines on the use of photographic images.

St. Catherine's GAA proposes the following safeguards and guidelines to ensure that we minimise the risk or threats that inappropriate use of photographs or the recording of images may pose to our young people.

- St. Catherine's GAA will seek parental permission to photograph our players for any sports related activities on an annual basis on our registration forms.
- All children/young people featured in recordings/photos must be appropriately dressed.
- The photograph or recording will focus on the activity rather than a particular young person.
- No personal details relating to the young person will be revealed as accompanying materials to the photograph or recorded image.
- Mobile phones with cameras must not be used in dressing rooms.

## 10. Travel and Away Trips

When travelling away with young people, the following guidelines should be followed:

- Separate permission forms must be signed by parent/guardian containing emergency contact numbers.
- A meeting/group text with parents and participants is useful to communicate travel times, competition details, other activities, gear requirements, medical requirements, special dietary needs and other necessary details.
- Alcoholic drink, smoking or any other illegal substances are forbidden to players.
- Young people should be under reasonable supervision at all times and should never leave the venue or go unsupervised without prior permission.
  
- Drop off and collection times should be made clear to mentors, parents/guardians and to young people.
- Ensure the use of safety belts.



- Coaches/mentors should avoid being alone with any child. This especially applies if travelling by car. If you have to transport an individual player for any reason. Put them in the back seat and get parental consent.

### ***Appendix 1 – Registration Form:***

St. Catherine's GAA Juvenile Registration Form (U-8/10/12/14/16) – Membership is due by March 31 of each calendar year.

### ***Appendix 2 – Categories of Child Abuse:***



Child abuse has generally been defined into four main Categories:

- Neglect,
- Emotional Abuse
- Physical Abuse
- Sexual Abuse

A child – defined as a person under 18 yrs of age who is not or who has not been married - may at any given time be subjected to more than one form of abuse.

### **Neglect**

Neglect is normally defined in terms of an omission, where a child suffers significant harm or impairment of development by being deprived of food, clothing, warmth, hygiene, intellectual stimulation, supervision and safety, attachment to and affection from adults, or medical care. Harm can be defined as the ill treatment or the impairment of the health or development of a child. Whether it is significant is determined by his/her health and development as compared to that which could reasonably be expected of a similar child. Neglect generally becomes apparent in different ways over a period of time rather than at one specific point. For instance, a child who suffers a series of minor injuries is not having his or her needs met for supervision and safety. A child whose ongoing failure to gain weight or whose height is significantly below average may be deprived of adequate nutrition. A child who consistently misses school may be deprived of intellectual stimulation. The threshold of significant harm is reached when the child's needs are neglected to the extent that his/her well-being and/or development are severely affected.

### **Emotional Abuse**

Emotional abuse is normally to be found in the relationship between a caregiver and a child rather than in a specific event or pattern of events. It occurs when a child's needs for affection, approval, consistency and security are not met. It is rarely manifested in terms of physical symptoms. Examples of emotional abuse include:



- a) Persistent criticism, sarcasm, hostility or blaming.
- b) Conditional parenting, in which the level of care shown to a child is made contingent on his or her behaviour or actions.
- c) Emotional unavailability by the child's parent/ carer.
- d) Unresponsiveness, inconsistent or inappropriate expectations of a child.
- e) Premature imposition of responsibility on a child.
- f) Unrealistic or inappropriate expectations of a child's capacity to understand something or to behave and control himself in a certain way.
- g) Under or over protection of a child.
- h) Failure to show interest in, or provide age appropriate opportunities for a child's cognitive and emotional development.
- i) Use of unreasonable or over harsh disciplinary measures.
- j) Exposure to domestic violence.
- k) Children show signs of emotional abuse by their behaviour (for example, excessive clinginess to, or avoidance of the parent/carer), their emotional state (low self-esteem, unhappiness), or their development (non-organic failure to thrive). The threshold of significant harm is reached when abusive interactions become typical of the relationship between the child and parent/carer.

### **Physical Abuse**

Physical abuse is any form of non-accidental injury that causes significant harm to a child, including:

- a) shaking
- b) use of excessive force in handling





Standard Form for Reporting Child Protection and/or Welfare Concerns to the HSE.  
 This form has been re-produced from Children First -  
 National Guideline for the Protection and Welfare of Children

**PRIVATE AND CONFIDENTIAL**

**In case of Emergency or outside of HSE hours, contact should be made with An Garda Síochána.**

**A.** To Principal Social Worker/Designate: \_\_\_\_\_  
 This will be printed as relevant to each Community Care Area.

**1. Details of Child:**

Name: \_\_\_\_\_ Male:  Female:

Address: \_\_\_\_\_

\_\_\_\_\_ Age/D.O.B.: \_\_\_\_\_

\_\_\_\_\_ School: \_\_\_\_\_

**1a.** Name of Mother: \_\_\_\_\_ Name of Father: \_\_\_\_\_

Address of Mother if different to Child: \_\_\_\_\_ Address of Father if different to Child: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**1b.** Care and Custody arrangements regarding child, if known: \_\_\_\_\_

\_\_\_\_\_

**1c. Household Composition:**

Name	Relationship to Child	Date of Birth	Additional Information e.g. School/Occupation

Note: A separate report form must be completed in respect of each child being reported.





2. **Details of concern(s), allegation(s) or Incident(s) dates, times, who was present, description of any observed injuries, parent's view(s), child's view(s) if known.**

3. **Details of person(s) allegedly causing concern in relation to the child:**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Male:  Female:

Address: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Occupation: \_\_\_\_\_

4. **Name and Address of other personnel or agencies involved with this child:**

Social Workers: \_\_\_\_\_ School: \_\_\_\_\_

\_\_\_\_\_

Public Health Nurse: \_\_\_\_\_ Gardaí: \_\_\_\_\_

\_\_\_\_\_

G.P.: \_\_\_\_\_ Pre-School/Crèche/Youth Club: \_\_\_\_\_

\_\_\_\_\_

Hospital: \_\_\_\_\_ Other (Specify e.g. Youth Groups etc.): \_\_\_\_\_

\_\_\_\_\_

5. **Are Parents/Legal Guardians aware of this referral to the Social Work Department?**

Yes  No

If Yes, what is their attitude? \_\_\_\_\_

6. **Details of Person reporting concerns:**

(Please see Guidance Notes re. Limitations of confidentiality)

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Telephone Number: \_\_\_\_\_

Nature and extent of contact with Child/Family: \_\_\_\_\_

\_\_\_\_\_

7. **Details of Person completing form:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Occupation: \_\_\_\_\_ Signed: \_\_\_\_\_



#### ***Appendix 4 – Age Grades & Eligibility:***

- Taken from GAA official Rules Guide, 2009.

#### **Age Grades**

To be eligible for the Grades listed hereunder, a player shall meet the respective stated age criteria:

**Adult:** Be over 16 years.

**Under-21:** Be Under 21 years and Over 16 years.

**Minor (Under 18):** Be under 18 years and Over 14 years.

**Under 16:** Be Under 16 years and Over 12 years.

**Under 14:** Be Under 14 years and Over 10 years.

**Under 12:** Be Under 12 years and Over 9 years.

To be “Under” an age shall mean that the player shall celebrate the Upper Limit birthday (e.g. 21st. for Under 21 Grade) on the 1st. January of the Championship Year or on a later date.

To be “Over” an age shall mean that the player shall have celebrated the Lower Limit birthday (e.g. 16th. to participate in Senior/Under 21 Grades) prior to the 1st. January of the Championship Year.



**Appendix 5 – Form for Recording Alcohol & Drug Related Incidents**

**PHOTOCOPIABLE REPORT FORM FOR RECORDING  
ALCOHOL AND DRUG RELATED INCIDENTS  
Saint Catherine's GAA Club**

Date and time of incident:

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What happened? What was seen? What was said? Who was involved? FACTS ONLY

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Who has been informed?

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What action has been taken?

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Signed:

\_\_\_\_\_ Date \_\_\_\_\_

Club Secretary

\_\_\_\_\_ Date \_\_\_\_\_

Club Chairman

\_\_\_\_\_ Date \_\_\_\_\_

ASAP Officer



## Appendix 6 – Club Contact Details

Club Alcohol & Substance Abuse Officer: Aidan Barry Tel 086 8254514

Secretary: [secretary.stcatherines.cork@gaa.ie](mailto:secretary.stcatherines.cork@gaa.ie)

Chairman: [chairman.stcatherines.cork@gaa.ie](mailto:chairman.stcatherines.cork@gaa.ie)